

**Memorandum of Understanding**  
**between**  
**Moberly Area Community College**  
**and**  
**The Curators of the University of Missouri, on behalf of the University of**  
**Missouri - Columbia**

This Memorandum of Understanding (Agreement) is entered into this first day of May, 2017, between Moberly Area Community College (MACC) and the Curators of the University of Missouri, on behalf of the University of Missouri - Columbia (MU). The pilot program name is MIZZOUMACC, and is part of MU's Community College Pathways Program.

**Purpose**

MACC and MU share an interest in providing MACC associate degree (AA) enrollees who intend to transfer to and pursue a bachelor's degree program at MU the opportunity to concurrently enroll in MU designated coursework. Thus, students in the MIZZOUMACC program have the opportunity to enjoy the four-year university experience while taking advantage of the affordability of the community college and the diverse levels of academic preparation it accommodates. This agreement is intended to promote the most efficient and effective use of resources and provide a more direct pathway to obtain this goal.

The Agreement will:

1. Reduce the potential time and cost to bachelor's degree completion at MU.
2. Develop academic advising partnerships between the student, MU, and MACC to ensure course transferability towards the degree and mutual understanding of academic major requirements at MU.
3. Establish easier access to MU and its student support services.
4. Institute an improved and reliable process for recruiting promising students from MACC for degree programs at MU.
5. Implement a one year pilot program where a maximum of 30 students are admitted into a cohort for an academic year. Evaluation of the students' progress at mid-year will help determine the possibility of expansion.

To achieve the goal outlined above, this Agreement formally establishes a partnership between MACC and MU and the expectations, obligation and responsibilities of each stakeholder.

## Obligations, Responsibilities, and Commitments

Students will:

1. Meet initial eligibility guidelines.
  - First time college students must have a minimum 17 ACT Composite or 900 on the redesigned SAT exam.
  - Current college students (who have already received a high school diploma) must be in good academic standing and have a minimum 2.50 college cumulative GPA, on at least six credit hours taken post high school graduation.
2. Apply to MU as a visiting non-degree-seeking student and enroll at MU through standard procedures.
3. Apply to MACC as an Associate of Arts degree-seeking student and enroll at MACC through standard procedures.
4. Enroll full-time in the MIZZOUACC program, with 9 to 12 credit hours of identified coursework taken at MACC and 1 to 6 credit hours of identified coursework taken at MU, as determined by the respective academic advisors at each institution. MU courses should apply toward the major the student intends to pursue once admitted as a degree-seeking student to MU.
5. Abide by the academic and student conduct policies of MACC for MACC courses.
6. Abide by the academic and student conduct policies of MU for MU courses.
7. Pay for MACC tuition, fees, and other institutional charges through MACC.
8. Pay for MU tuition, fees, and other institutional charges through MU.
9. Attend a required orientation as part of the MIZZOUACC program.
10. Meet at least once each semester with MACC and MU academic advisors to determine appropriate course enrollment for the upcoming semester.
11. Meet continued eligibility guidelines.
  - Students need to complete 24 hours, which includes at least 18 hours at MACC and 6 hours at MU, within a 12 month period and maintain a 2.50 cumulative combined GPA at each institution.
  - Maximum number of terms within the program is 5, excluding summer terms.
12. After completing the MIZZOUACC program (or earlier if determined by the student and academic advisors), apply for transfer admission to MU, pay the application fee, and supply copies of all required documents, including transcripts.

Academic Advisors will:

1. Collaborate through regular communication across both institutions regarding individual students enrolled in this program.
2. Communicate with students enrolled in this program regarding course enrollment, academic standing, GPAs, intended major(s), transfer timelines, degree progress, and program standing.
3. Encourage students who transfer prior to completion of their AA degree to complete the degree through the use of reverse transfer.

MACC will:

1. Identify and support a program contact person/advisor for the MIZZOUMACC program.
2. Manage federal and state financial aid for eligible MIZZOUMACC students.
3. Participate in a financial aid consortium agreement with MU for students in the MIZZOUMACC program.
4. Provide MIZZOUMACC participants an MACC ID and full access to all MACC programs and services.
5. Communicate with MU regarding student program application, program status, course enrollment, course completion, academic standing, and GPA.
6. Provide opportunities for MU program contact person(s) and/or staff to meet with MIZZOUMACC students onsite to discuss courses/program/transfer requirements prior to enrollment period.
7. Discontinue a student's participation in this program if a student is dismissed from either MACC or MU, fails to meet continued eligibility guidelines, or fails to fulfill financial obligations.
8. Send transcripts for students in this program at the completion of the term once grades are final to MU at no charge to the student.
9. Send a bill for all MACC charges directly to the student's permanent home address. (This will be done by MACC Business Office.) Students also receive a statement of charges upon enrollment each semester.
10. Be authorized to bill and collect all MACC fees and tuition according to MACC rates and policies.

MU will:

1. Identify and support a program contact person/advisor for the MIZZOUMACC program.
2. Communicate with MACC regarding student program application, program status, course enrollment, course completion, academic standing, and GPA.
3. Participate in a financial aid consortium agreement with MACC for students in the MIZZOUMACC program.
4. Provide an MU Identification Card (ID) which grants participating MIZZOUMACC students access to usage of library, academic support resources, bookstore, online learning platform, and any other resources necessary for full participation in the MU courses and for which the payment of MU fees allows.
  - a. MIZZOUMACC students have the option to:
    - i. Pay the Recreation Activity & Facility Fee for access to use MizzouRec.
    - ii. Purchase a parking pass through the Office of Parking and Transportation
    - iii. Pay the Prepaid Health Fee for access to MU Student Health
    - iv. Purchase one Student Season (Athletic) Ticket Combo. MIZZOUMACC students receive free admission to all regular season athletic events with the exception of Men's Basketball and Football. Students show their valid MU Student ID at the gate to receive free admission.
5. Accept MIZZOUMACC students as a non-degree seeking "visiting" student while participating in designated MU courses, and while enrolled as an AA degree-seeking student at MACC.

6. Waive the MU non-degree seeking “visiting” student admission application fee for MIZZOUACC students co-enrolling in this program.
7. Not allow MIZZOUACC students to join traditional MU social Greek organizations.
8. Allow MIZZOUACC students to apply for housing and dining through MU’s Office of Residential Life. MIZZOUACC students who choose to live on campus will abide by and be bound by all provisions in MU’s Housing and Dining Contract.
9. Provide students and MACC program contact person/advisor with materials and information as an orientation to the program including details about campus resources and academic advising.
10. Discontinue a student’s participation in this program if a student is dismissed from either MACC or MU, fails to meet continued eligibility guidelines, or fails to fulfill financial obligations.
11. Send transcripts for students in this program at the completion of each term once grades are final to MACC at no charge to the student.
12. Send a bill for all MU charges directly to the student’s official MU email address. (This will be done by MU Office of Cashiers.)
  - a. Fall semester bills will be sent monthly beginning in July. MU will not access any finance charges, or late fees, until October 15.
  - b. Spring semester bills will be sent monthly beginning in November. MU will not access any finance charges, or late fees, until February 1.
13. Be authorized to bill and collect all MU fees and tuition according to the MU standard rates and policies, including, but not limited to:
  - a. Tuition
  - b. Student Activity Fee
  - c. Information Technology Fee
  - d. Course Fees
  - e. Non-resident fee when applicable.
  - f. Student Charge (For example: parking tickets, Mizzou store sales, athletic tickets, etc.) The University may elect to allow certain auxiliary services to add charges to the student account.
  - g. For a complete listing of possible costs see:  
**<http://cashiers.missouri.edu/costs/index.html#otherfees>**.

## **Exclusions**

1. Fulfillment of these responsibilities by either institution does not guarantee the admission of participating MIZZOUACC students into any academic program at MU. Admission into any degree program at MU is not guaranteed. Students in the program must meet program-specific eligibility requirements and application procedures. Certain majors at MU may require students to meet minimum GPA, credit hour, or other course prerequisites prior to enrollment.
2. Students in the program who are dismissed from the University or MACC for academic or other reasons, including academic dishonesty, may become ineligible for admission as a degree seeking student.

## **Duration and Renewals**

This Agreement applies exclusively to the 2017 – 2018 academic year, August 1, 2017 to July 31, 2018, and is renewable upon mutual written agreement of the parties. The MOU will be reviewed within one year (365 days) of signing.

1. This MOU will become effective on the date above when the final signature on the signatory page of this agreement is obtained, and will be designated the anniversary date for purposes of renewal.
2. This agreement will be reviewed each year unless either party notifies the other in writing not less than one regular semester prior to the anniversary date that they desire to amend, modify or terminate the agreement.

## **Revisions**

1. Revisions to this Agreement may be proposed by either MACC or MU. However, this Agreement may only be amended by mutual consent of both parties and recorded in writing. Any revisions to this Agreement, upon written agreement by the parties shall be included as an addendum to this Agreement.
2. The addition or removal of individual programs/degrees, tuition or fees shall require formal addendum to this Agreement and shall require signatures of all then members of the Agreement.

## **Termination**

This Agreement will be in effect until terminated by either MACC or MU. Either party may terminate this Agreement by submitting written notification 90 days prior to the identified cancellation date in order to protect all students. If either party terminates the Agreement, steps shall be taken to ensure that the termination does not affect any prior obligation, project or activity already in progress. Students currently enrolled in the program will be allowed to complete the program

This Agreement is entered into and agreed upon by.

**Moberly Area Community College**

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Jeffery C. Lashley  
President

\_\_\_\_\_  
Date

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Paula Glover  
Vice President for Instruction

\_\_\_\_\_  
Date

**University of Missouri**

\_\_\_\_\_  
Garnett Stokes  
Executive Vice Chancellor for Academic Affairs and Provost

\_\_\_\_\_  
Date

\_\_\_\_\_  
James Spain  
Vice Provost for Undergraduate Studies

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pelema Morrice  
Vice Provost for Enrollment Management

\_\_\_\_\_  
Date

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Catherine C. Scroggs  
Vice Chancellor for Student Affairs

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Date

**[APPROVED AS TO LEGAL FORM]**  
**By Kelly Mescher at 10:53 am, Mar 20, 2017**